



AFT Connecticut, AFT, AFL-CIO
35 Marshall Road
Rocky Hill, Connecticut 06067
(860) 257-9782

Union Communications Internship

Purpose/Goal:

AFT Connecticut (AFT CT) is offering an internship that will introduce students to the concepts of political, policy, community, public relations and internal membership communications. This opportunity provides real-world experience to complement the academic experience for students seeking careers in progressive politics, social and economic justice, the labor movement or the public policy arena.

Eligibility Requirements:

Students enrolled in a two- or four-year college or university and majoring in such fields as communications, public relations, political science, social work, history, business, education, healthcare or public administration.

Application Process:

Interested students should submit an application packet to include:

- Letter of interest;
- Resume;
- Letter of recommendation from college/university faculty; &
- Evaluation criteria or form, if any, from college/university faculty.

Applications are requested by January 30, 2015 and will be reviewed based on a rubric, with candidate selection anticipated during the week of February 2.

Description of Internship Program:

- Internship will begin during the Spring 2015 semester and conclude by the end of the semester (approximately late May 2015);
- Internship will be valued between three and six semester hours of credit (credit award will follow guidelines set forth by their college/university);
- Intern will be required to work between 10 hours (minimum) to 20 hours per week, to be based at AFT CT's Rocky Hill union headquarters with some travel required for field work;
- Intern will work as part of a team under the daily direction of AFT CT's Communications Coordinator;
- Intern will be provided with an orientation covering the basics of union membership communications, community engagement, labor public relations, and legislative/political communications and be apprised of their specific assignments; &
- Intern will be provided "port-to-port" mileage reimbursement and a \$1,000 stipend upon successful completion of the program.

Intern Responsibilities:

- Intern will assist in the coordination, development, and distribution of the quarterly union newsletter, monthly e-newsletter, daily website, social media updates and other forms of internal membership communications;
- Intern will assist with coordinating AFT CT union members' and community allies' voices in a variety of political and public policy communications, including traditional news outlets and online social media platforms;
- Intern will perform other duties as deemed appropriate by AFT CT leadership and their college/university faculty.

Intern Benefits:

- Successful interns will gain knowledge of the development of legislation, local and state budgets, and public policy development, lobbying, and implementation, as well as community engagement and labor union organizing;
- Successful interns will receive an "End of Program" report submitted to their college/university advisor of their participation in the internship program to qualify for credit available through their college/university; &
- Successful interns will receive guidance with networking once ready to apply for a permanent position in the labor movement, social work, public administration, progressive politics, public relations, or the news media.

Evaluation:

At the conclusion of the program, the intern shall present a written and oral report to the AFT CT Executive Committee on their experience and knowledge gained during the program. The intern will be evaluated based on the work performance and criteria set forth by the college/university at the end of the internship.

Send application material noted above to:

Matt O'Connor
AFT CT Communications Coordinator
35 Marshall Road
Rocky Hill, CT 06067
Fax: (860) 257-8214
Email: moconnor@aftct.org





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Communications Internship Agreement

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ SS#: _____

Position: Communications Intern

Assist in the coordination, development, and distribution of the quarterly union newsletter, monthly e-newsletter, daily website, social media updates and other forms of internal membership communications; as well as assist with coordinating AFT CT union members' and community allies' voices in a variety of political and public policy communications, including traditional news outlets and online social media platforms.

- Employment Period – Consistent with Spring 2015 semester.
- Employment Status – Durational.

Fees specified completely below:

- \$1,000.00 for the duration;
- Paid upon completion of internship at end of semester;
- Variable hours depending on job requirements, with some nights and weekends required;
- Reimbursement for approved expenses, mileage to be reimbursed at IRS rate;
- Under direct supervision of the AFT CT's Communications Coordinator; &
- IRS form 1099 to be provided at the end of current calendar year -- intern is responsible for all taxes including Social Security and Medicare.

PROPRIETARY INFORMATION / INTELLECTUAL PROPERTY RIGHTS

I understand all confidential and proprietary information in any form shall remain in the custody of, and the property of AFT Connecticut. In no way shall anyone be granted access to, or duplication of, any AFT Connecticut confidential or proprietary information without express permission of AFT Connecticut.

Any programs and/or other materials developed during _____ tenure at AFT Connecticut shall become and remain the property of AFT Connecticut. All intellectual property rights are waived for creation of any materials while employed by AFT Connecticut.

Date

for AFT Connecticut Date
Melodie Peters, President



Affiliations/Coalitions State & National Committees

- AFL-CIO/State/AFL-CIO
- Central Labor Bodies
- CT Citizen Action Group
- ULA – United Labor Agency
- ConnecticutCOSH (Occupational Safety & Health)
- Universal Healthcare Foundation
- Coalition to End Child Poverty in CT
- CCPE – CT Coalition for Public Education
- ARA – Association for Retired Americans
- CLUW – CT Labor Union Women
- CEO – Citizens for Economic Opportunity
- CT Human Service Coalition
- Campaign for Economic Security & To End Poverty
- SEBAC – State Employees Bargaining Agent Coalition
- Pride At Work
- Children’s Law Center of CT
- One Connecticut
- Connecticut Nurses Association
- CT Center for a New Economy
- CT Alliance for Basic Human Needs
- CT Indoor Air Quality Team
- AFT CT/CEA Joint Council
- Permanent Commission on the Status of Women
- AFT Communications Association
- CT Voices for Children
- International Labor Communications Association
- State of CT Treas. Investment Advisory Council
- Northeast Action Program Center for Educational Change
- Promoting Enduring Peace
- CAPE – Citizens Alliance for Public Education
- State of Connecticut (representation on many issue-oriented ad-hoc legislative and agency committees)
- Health Care 4 All Coalition
- AFT Councils: PreK-12, PSRP, Health Care, Public Employees, Higher Education, AD-HOC Committees
- NOW – National Organization for Women
- CT Women’s Education and Legal Fund
- LCLAA – Labor Council for Latin American Advancement
- CT Housing Coalition

“It’s hard to balance what I do in my daily life with union work, but I can’t imagine doing anything else. It’s one of the most rewarding things in my life.

CHRISTINE JUDD

University Health Professionals, Local 3837



Other Contact Information

AFT NATIONAL

1-800-238-1133

www.aft.org

AFL-CIO

860-571-6191

www.aflcio.org

FERGUSON, DOYLE & CHESTER, P.C.

860-529-4762



AFT Connecticut

A Union of Professionals

Organizing and uniting professionals into a federation of active local unions, enabling us to improve the lives of our members and their families by securing better wages, working conditions and hours of work.

By ensuring every member has a voice in the workplace, everyone works towards enhancing and improving the institutions in which they work, while contributing to growing and strengthening the labor movement and by working in solidarity for equality, and economic and social justice.

35 Marshall Road
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Connecticut

06067

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www.aftct.org



Over 60 Years of Service

AFT Connecticut was chartered in 1947 under the name Connecticut State Federation of Teachers. We are affiliated with the American Federation of Teachers (AFT) and the AFL-CIO. We have over 28,000 members in more than one hundred locals and subchapters, and employ three full time officers and a staff of more than twenty individuals in various positions.

AFT Connecticut seeks to support locals and their leaders in doing those things best done by locals. We seek not to supplant local services, but to add resources in a manner that would make the local more effective. AFT Connecticut uses resources it receives from all locals to provide services to locals and individuals that locals cannot afford or can only use occasionally.



SERVICES

- Legal Services
- Advice on Union Matters
- Legislation & COPE
- Organizing Assistance
- Financial/Dues information and Support
- Communications/Media Support
- Professional Development
- Scholarship/Grants/Awards

JURISDICTIONAL CONSTITUENCIES

Connecticut Teacher Negotiation Act (TNA)

- Teachers

Connecticut Municipal Employees Relations Act

- Paraprofessionals
- School Maintenance Workers
- School Nurses
- School Secretaries
- Town Managers and Supervisors

Connecticut State Employees Relations Act

- Administrative Professionals
- Judicial Professionals
- UConn Health Professionals
- UCPEA
- State Technical Colleges
- State Technical High School Teachers

National Labor Relations Act

- Hospital Nurses
- Hospital Workers
- LPNs & Technicians
- Private Sector Employees
- Visiting Nurses

OFFICERS

Executive Officers

Melodie Peters - President
Stephen McKeever - First Vice President
Leo Canty - Second Vice President
Ed Leavy - Secretary/Treasurer

Jurisdictional Vice Presidents

John Altieri - TNA
Joanne Chapin - NLRB
Jean Morningstar - SEBAC
Betty Gadson - MERA

Vice Presidents

Erin Benham	Laila Mandour
Dennis Bogusky	Patricia Mitchell
Ron Chivinski	Charles Morrell
David Cicarella	Randall Prose
Patricia Fusco	Harry Rodriguez
David Hayes	Kathleen Sanner
Jan Hochadel	John Satti
Andrea Johnson	Andrea Slusarz
Phyllis Kornfeld	Susan Truglio



If you would like additional information please contact our office at **860-257-9782**. You may also find answers online at www.aftct.org.

